

**ACADEMIC COUNCIL MEETING MINUTES**  
**Friday, February 28, 2015**  
**Interactive Video Classrooms**  
**Vernon Campus and Century City Campus**

Present: Dr. Gary Don Harkey, Chair; Dr. Brad Beauchamp, Cathy Bolton, Shana Drury, Greg Fowler, Dr. Karen Gragg, Marian Grona, Kristin Harris, Bettye Hutchins, Dr. Adrien Ivan, Joe Johnston, and Lynn Kalski. Absent: Christina Feldman, Joe Hite, Mark Holcomb, and Melissa Moore

**I. Old Business**

**A. Approval of Minutes**

Greg Fowler motioned to accept the January 30, 2015 minutes, seconded by Karen Gragg. The motion passed unanimously.

**II. New Business**

**A. Developmental Math**

Dr. Karen Gragg motioned to revise the developmental math course offerings as follows. Revise: ACMS 0101 Academic Mathematic Skills by removing the phrase, "Includes modules to reflect just-in-time review for Contemporary Math." Also remove the exact definition of "bubble" students.

Add: ACMT 0100 Academic Math Transitions as a Non Course Based Option (NCBO) as a co-requisite for students scoring below ABE level 5 on the TSIA.

Add: MATH 0300 Pre-Algebra for students scoring TSI 335 or below and as a co-requisite of ACMT 0100 for students scoring below ABE level 5 on the TSIA.

Delete: MTRN 0040 Math Transitions

Joe Johnston seconded the motion and it received unanimous approval.

**B. Computer and Information Sciences**

In Mark Holcomb's absence, Shana Drury made a motion to revise the CIS certificate and degree plans as recommended by the program advisory committee. Revisions include deleting Cisco related courses, ITCC 1301, ITCC 1304, ITCC 2308 and ITCC 2310 and adding ITNW 2312, ITNW 2321 and ITNW 2353. These revisions are also reflected in the Marketable Skills Achievement Awards and the Verification of Workplace Competencies for the program. Cathy Bolton seconded the motion and it passed unanimously.

**C. KINE 2356 Care and Prevention of Athletic Injuries**

Dr. Gragg made a motion to revise the course description by removing the prerequisite from the course. Shana Drury seconded the motion and it passed unanimously.

**D. Developmental Reading and Writing**

Joe Johnston made a motion to add DEVR 0100 Developmental Reading (NCBO) as a co-requisite with ENGL 0305 for students with TSIA reading ABE score lower than 4. He also included in the motion the addition of DEVW 0100 Developmental Writing (NCBO) as a co-requisite with ENGL 0305 for students scoring TSIA writing ABE score of 4 and lower. The third revision to the developmental reading and writing course offerings is the addition of ENGL 0306 Integrated Reading and Writing II for students that successfully complete ENGL 0305 (grade C or better) or TSIA Reading score above 340 and Writing score above 350 (no ABE). Successful completion of this course fulfills TSI requirements for reading and/or writing. Cathy Bolton seconded the motion and it received unanimous approval.

**E. CLEP Test Score Requirements**

Kristin Harris explained that CLEP Board regulations have been revised to allow the Century City Testing Center to administer CLEP tests. The test score requirements already in place for the Vernon Campus will remain with the following revisions:

- The addition of the CLEP test for American Literature (ENGL 2327 and ENGL 2328) with required college credit score of 50
- The addition of the CLEP test for Human Growth and Development (PSYC 2314) with required college credit score of 50
- The addition of the CLEP test for Financial Accounting (ACCT 2401) with required college credit score of 50
- The revision of the college credit score to 63 for Spanish Level 2 (SPAN 2311 and SPAN 2312)

Kristin made a motion to approve the CLEP Test score requirements as listed and to begin administering the tests at the Century City location. Greg Fowler seconded the motion and committee members voted unanimously in approval.

### **III. Other**

#### **A. 2014-2015 Dual Credit Course Offerings Review**

Dr. Harkey reported that Vernon College is currently delivering dual credit courses to five high schools where students could possibly earn 25% - 49% of the credit hours required for an Associate Degree on-site at the high school. These include Crowell, Iowa Park, Rider, Vernon and Wichita Falls. As required, SACSCOC will be notified.

#### **B. Mandatory ACGM Revisions**

The following revisions were recorded in the most recent copy of the Academic Course Guide Manual (ACGM)

- BIOL 1322 Nutrition and Diet Therapy – course description revision and the addition of learning outcomes
- BIOL 2401 Anatomy & Physiology I – course description revision and the addition of learning outcomes
- BIOL 2402 Anatomy & Physiology II - course description revision and the addition of learning outcomes
- BIOL 2420 Microbiology for Non-Science Majors - course description revision and the addition of learning outcomes; prerequisites revised
- KINE 1164 Introduction to Physical Fitness & Wellness – course title and course description revisions
- KINE 1306 First Aid - course description revision and the addition of learning outcomes
- KINE 1308 Sports Officiating I - course description revision and the addition of learning outcomes
- KINE 1346 Drug Use and Abuse - course description revision and the addition of learning outcomes

#### **C. Mandatory WECM Revisions**

The following revisions were recorded in the most recent copy of the Workforce Education Course Manual (WECM)

- EMSP 2238 EMS Operations – archived in WECM, delete this course
- EMSP 2248 Emergency Pharmacology – archived in WECM, delete this course
- EMSP 2205 EMS Operations – added to replace EMSP 2238
- EMSP 2206 Emergency Pharmacology – added to replace EMSP 2248

#### **D. The next Academic Council meeting will be Friday, March 27, 2015 at 11:00 am**

### **IV. Adjourn**

The committee voted unanimously to adjourn.